

### Clear Lens & Cartridge Removal

1. Press Arris suction cup tool firmly on the bottom of the clear lens and lift up.
2. Once the clear lens is lifted up, pull out from the frame at the bottom. Once the bottom of the clear removed from the bottom frame, then pull the clear lens down to remove from the top frame.
3. Once the clear lens is removed, push up the 14 band cartridge from the bottom with your hand or blunt instrument to raise the cartridge from the bottom frame.
4. Once it is pushed up, pull out the cartridge from the bottom frame, then pull the cartridge down to remove from the top frame.

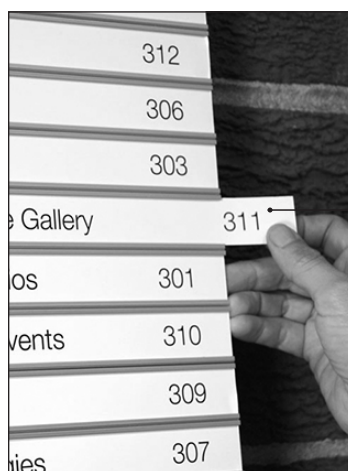


Clear Lens  
- Lift Up and Out

Suction Cup

### Inserting Paper Insert Into 14-Band Cartridge

Each insert slot will hold a 31/32" x 11" paper insert. Slide the paper insert from either the left or right opening in the slot you desire to add the paper insert. Center the paper insert into the slot so that the paper is not sticking out of either side.



Paper Insert

### Clear Lens & Cartridge Replacement

1. Insert the cartridge into the top frame by lifting up from the bottom and pushing the cartridge into the top frame as far as it will go. This will provide clearance for the bottom of the cartridge to fit into the frame opening.
2. Push in the cartridge on the bottom, and the cartridge should drop down into the bottom frame.
3. After the cartridge is inserted, do the same process with the clear lens. Lift the clear lens up into the top frame as far as it will go, then push in the clear lens on the bottom, and the lens should drop down in the frame.



Clear Lens  
- Insert into top of frame,  
then slide down.